



#1 IN PARTS AND SERVICE

108 Hamilton Industrial Ct.
Wentzville, Missouri 63385

P: 636.379.1952

Fitness-Plus.net



WE'RE HIRING SELF-STARTERS!!

If you are a motivated self-starter and want to work in a fast paced environment with people who care about each other and feel like family and opportunity to grow into new positions, then we are looking for you. Fitness Plus was recognized in the 2010 Inc500 list of fastest growing privately held companies, and is one of the fastest growing companies in Missouri. We need people who can work hard and are ready to grow with our quickly growing company.

Job Title:	Warehouse Supervisor
Department(s):	Warehouse
Pay Range:	\$13.00 per hour
Report to:	Warehouse Manager

Position Overview: This is a full-time position that requires no technical knowledge of exercise equipment. It does however require attention to detail, strong problem solving skills, and good communication skills. We are a small business and as such, the ability to multi-task and be proficient in many areas is important. This position is responsible for keeping the warehouse operating at peak efficiency, some personnel issues, maintaining property/equipment, and creating and maintaining procedures for a warehouse.

Personal Requirements:

- Must be a United States citizen or legal resident
- High school diploma or equivalent
- Pass a background investigation consisting of:
 - Employment verification
 - Education verification
 - Social Security Status
 - Criminal background check
- Good communication skills, particularly verbal
- Ability to make quick, yet sound judgments and decisions
- Excellent organizational skills
- Possess ability to manage personnel
- Ability to identify and solve problems
- Minimum 2 years Warehouse/Storage industry experience
- Must be self sufficient and dependable, little direct supervision
- Ability to use hand and cutting tools
- Familiar with either UPS or FedEx shipping software and freight bill of lading
- Technical skills
 - Experienced with and proficient in computer use
 - Familiar with Microsoft Office Products
 - Knowledgeable and experienced in using the Internet

Pluses:

- Prior fitness industry experience

NOTE: This job description is not intended to be all-inclusive. Employee may perform other duties to meet the ongoing needs of the organization.

Essential Job Functions:

- Oversee and manage the personnel and procedures for all warehouse activity
- Responsible for all warehouse equipment and facilities including purchasing requests, maintenance, repairs, employee training and safety
- Responsible for screening, reprimanding, and making recommendations on the hiring/firing of warehouse personnel.
- Create &/or maintain comprehensive warehouse employee handbook/manual
- Develop and institute performance benchmarks, tracking and evaluation (For example: space utilization, damaged goods, inventory velocity, etc.)
- Provide vital information to the Purchasing Agent regarding the supply chain and storage interface
- Maintain acceptable speed and accuracy levels for all warehouse personnel
- Resolve administrative issues with returned items.
- Additional responsibilities assigned as the warehouse manager sees fit.

To apply for this position you can do one of the following:

- Mail resume to: 108 Hamilton Industrial Ct., Wentzville, MO 63385
- Email resume to: HR@Fitness-Plus.net
- Fax resume to: 636.634.3699

Please specify which position you are applying for as we may have several positions open at once.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other duties to meet the ongoing needs of the organization.